

DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
April 25, 2011

The Dover Township Board of Supervisors regular meeting for Monday, April 25, 2011 was called to order at 7:02 PM by Chairwoman Shermeyer in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Chair Madelyn Shermeyer, Monica Love, Michael Husson, Duane Hull, and Curtis Kann. Other Township Representatives in attendance were Laurel Wilson, Township Manager; Atty. Charles Rausch, Township Solicitor; Terry Myers, Township Engineer; Karen Wilson, C. S. Davidson, Inc.; Bradley Hengst, Township Sewage Enforcement Officer; and Dawn Slegel, Recording Secretary. There were 5 citizens seated in the audience. This meeting has been recorded for minute purposes only.

Chair Shermeyer requested a moment of silence and remembrance for all those who stand in harm's way and their families, followed by the reciting of the Pledge of Allegiance.

LOCAL AGENCY HEARING FOR DEAN CRUMBLING OF 6331B OLD CARLISLE ROAD

Mr. Crumbling presented two photographs to the Board of the manhole and lid on his property.

Mr. Hengst noted that the Mr. Crumbling obtained a sewage repair permit to install manhole extensions on two septic tanks and replace the septic tank lid. He stated that the manhole lid needs to be replaced because it is cracked and sagging. He distributed copies indicating the definition of *malfunction* and the rehabilitation section of the on-lot sewage disposal ordinance. Mr. Hengst claimed that the lid had several cracks and that the integrity of the lid was compromised.

Mr. Crumbling stated that the Associated Products technician had informed him that the lid is no longer made, therefore a new tank and lid would have to be installed.

Mr. Hengst reported that custom lids can be made.

Supervisor Kann advised to check with Monarch Products in Strinestown.

Mr. Crumbling reported that the crack was only 7 or 8 inches across under the lid. The technician will be cutting that out for the manhole and cementing the riser in there with pressure cement. He indicated that there weren't any signs of sagging.

Chair Shermeyer noted that in her opinion if the crack is no longer than six inches and it can be cut out for a manhole alleviating any problem, then she would concur with that method of repair. If the tank lid is cracked across the whole lid, then Mr. Crumbling should have the lid replaced by Monarch.

Supervisor Love agreed with Chair Shermeyer and added that if it is sagging and he only installs the risers, then in three years, he will have a bogus lid and have to replace the whole thing wasting the money he previously spent.

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Manager Wilson reported that this is a Local Agency Hearing and a Board decision does not have to be made this evening.

Atty. Rausch added that the Board should either uphold the Township SEO's determination that the cracked lid must be replaced or overrule the SEO and decide that the lid does not need to be replaced.

Mr. Crumbling invited the Supervisors to his property to view the situation first-hand.

Mr. Hengst stated that he would place a level on the lid and take a better photograph indicating that first Mr. Crumbling will have to unearth it in order to accomplish this task.

Motion by M. Husson and second by M. Love to continue the hearing until the May 9 Board of Supervisors Meeting in order to obtain the additional information. **Passed** with 5 ayes.

Supervisor Husson requested Mr. Hengst also provide a cross-section of a septic tank.

APPROVAL OF MEETING MINUTES FOR APRIL 11, 2011

Motion by D. Hull and second by M. Love to approve the meeting minutes for April 11, 2011 as presented. **Passed** with 5 ayes.

TREASURER'S REPORT

Chair Shermeyer reported that the warrant total for April 25, 2011 was in the amount of \$477,504.80.

Supervisor Love questioned whether the Benchmark Energy invoice showed a savings in the electric bill.

Manager Wilson replied that she had not checked but that the new rates from the bid went into effect in January.

Supervisor Kann recalled a problem in Benchmark's billing of late fees through another private company.

Manager Wilson explained that some other local municipalities also had a problem which was rectified by Benchmark. To alleviate the problem, payment from the municipalities are being mailed directly to Met-Ed.

Supervisor Love inquired whether the Overhead Door Co. invoice was for an ongoing garage door problem.

Manager Wilson responded that this invoice was to furnish and install a steel door in the filter press building at the Wastewater Treatment Plant.

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Motion by D. Hull and second by M. Husson to approve the warrant total for April 25, 2011 in the amount of \$477,504.80. **Passed** with 5 ayes.

PUBLIC COMMENT PERIOD

Listed on the Agenda

Jeff Firestone, Cornerstone Bible Church Water Line, addressed an issue regarding connecting to the Township's water line. The former Zoning Officer asked the church to widen Cardinal Lane, install curbing, and install the water service so road work could be done on Cardinal Lane. In exchange for performing this work in advance, the church requested that the Township connect their water service to the main. Since the Township's end was not upheld, Mr. Firestone asked the Board to make good on the verbal agreement now in order for the church to have water.

Supervisor Hull reported that hopefully there is a valve but the riser was just not installed. If not, the main will have to be cut and the connection will need to be made.

Motion by M. Love and second by C. Kann to authorize the Dover Township Water Department to make the water hook-up to the main for Cornerstone Bible Church.

Supervisor Shermeyer added with no cost to the Cornerstone Bible Church.

Amended Motion by M. Love and agreeable with second by C. Kann to authorize the Dover Township Water Department to make the water hook-up to the main at no cost to the Cornerstone Bible Church. **Passed** with 5 ayes.

Mr. Firestone offered assistance in removing the shed at the corner of Cardinal Lane and West East Canal Road owned by Miriam Lamparter.

Chair Shermeyer stated that she would inform Mrs. Lamparter since her intention was to have it removed when the equipment could be used without sinking into the mud.

ENGINEER'S REPORT by Terry Myers

Bid Awards for Carousel Building - Mr. Myers distributed a sketch of Brookside Park. He reported the plan review of the Carousel Building provided a comment for the provision of handicap parking spaces, access, and access to the restroom facilities pursuant to ADA requirements. He proposed concrete walkways incorporated with the brick patio areas. He needs to provide the improved surface area on the building permit application. The surfacing and paving could be added to the materials contract. Three bids were received for the general/mechanical contract. They were Poole Construction, East Coast Contracting, Inc., and Markey Builders. The low base bid was submitted by Poole Construction with the general construction of \$350,900.00 and the plumbing work of \$7,000.00 for a total amount of \$357,900.00. Plus, there were four alternate bids which consisted of Alternate No. 1 for the roof insulation of the Carousel Building at \$9,400.00; Alternate No. 2 for aluminum window screens upgraded from fiberglass screens at \$1,065.00; Alternate No. 3 for four hose bib connections at \$2,100.00; and Alternate No. 4 for roof sheathing attachment

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modification at \$2,625.00 with the total alternate bids by Poole of \$15,190.00. There were two bids submitted for the electrical contract. The low bid was submitted by ASCOM in the amount of \$41,882.00. The bid tabulations have been attached to the minutes.

Supervisor Kann questioned whether a condensation problem would be created on top of the metal roof decking.

Mr. Myers replied that would be a determination for the architects.

Motion by M. Love and second by C. Kann to award the bids for the Carousel Building to Poole Construction and ASCOM including Alternate No. 1 only if by not adding the roof insulation a condensation issue would be created and Alternate No. 3 to add four hose bib connections. **Passed** with 5 ayes.

Community Development Block Grant Applications - Mr. Myers requested potential projects to be submitted for the CDBG applications. He has received some possible culvert projects. He reviewed the qualifying areas within Dover Township. The applications are due to York County Planning Commission by June 4, 2011. A resolution is required for the prioritization of the proposed projects.

SOLICITOR'S REPORT by Atty. Charles Rausch

Hadley Drive Property Transfer Update - Atty. Rausch reported that Tobin Johnston may sign the deed for the Hadley Drive property over to the Township sometime this week.

MANAGER'S REPORT by Laurel A. Wilson

Resolution 2011-11 Proclamation for National Public Works Week: May 15-21, 2011 - Motion by C. Kann and second by M. Love to approve Resolution 2011-11 proclaiming National Public Works Week on May 15 - 21, 2011. **Passed** with 5 ayes.

Approval of the Sewer Crew Leader Job Description as Amended - Manager Wilson reported that the Sewer Crew Leader is an existing job description which is being amended. The position would be refilled after being vacant for at least eight years.

Motion by C. Kann and second by M. Love to approve the Sewer Crew Leader Job Description as amended. **Passed** with 3 ayes and 2 nays with opposition by M. Shermeyer and D. Hull.

Promotion of Matthew Helwig to Water Operator II Effective as of April 16, 2011 - The Board acknowledged Matthew Helwig in his promotion to Water Operator II with the effective date of April 16, 2011.

Stormwater Work - Manager Wilson reported that a memo from the Highway Crew Leader was given to the Supervisors informing them of the necessary stormwater work to be performed on Clearview, North Salem Church, and Nursery Roads rather than the scheduled stormwater work on Conewago and Rohlers Church Roads in the budgeted amount of \$20,000.

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OLD BUSINESS

Supervisor Love requested a Tower Drive update on the Schue right-of-way agreement.

Mr. Myers responded that he left Mr. Schue a message that the offer stands at \$1,500. He noted that improvements can be made at that location staying within the right-of-way although it may not be exactly as was planned to correct the curve.

COMMENTS/NEW BUSINESS FROM THE BOARD OF SUPERVISORS

Supervisor Kann commented that private donations are being requested by a resident in order to fund transportation for third grade students in the Dover Area School District to attend a wellness fair sponsored by Wellspan. The program is very beneficial to the students regarding healthy eating and a drug and smoking awareness. The School District's budget does not allow for any field trips this year. The bus company agreed to transport the students for \$800. Donations will be accepted by the School.

Supervisor Love questioned the functioning of Well No. 7 since the placement of the basin liner. She requested an update by the next meeting. She also inquired about a Recreation Advisory Council referred to in the section of Conservation-by-Design in the recently adopted Subdivision & Land Development Ordinance.

Chair Shermeyer recognized Maureen App, the Dover Township Building Code Official and Permit Officer, for the excellent service she provided to a Morgan Collins Realtor as noted in a letter of appreciation by the realtor. Chair Shermeyer also received a local needs study and municipalities survey from the Transportation Advisory Committee which she gave to the Highway Crew Leader to complete. She encouraged the Board members to email Representative Seth Grove and Senator Richard Alloway regarding State legislature to increase the bid criteria from \$10,000 to \$25,000.

There weren't any further comments from the public at this time.

Chair Shermeyer adjourned the meeting at 8:57 PM into an Executive Session regarding real estate.

Respectfully submitted by:

Dawn D. Slegel, Township Secretary